

7. Meetings

KASFAA conducts meetings, as it deems necessary, to support the purposes of the Association. Meetings shall be conducted in accordance with the most recent edition of *Robert's Rules of Order*.

7.1 Executive Board

A minimum of one annual meeting of the Executive Board of Directors shall be called by the President. The President may call such other meetings of the Executive Board of Directors as the business of the Corporation would require. The current general meetings of the Executive Board are:

- a. A summer meeting is held generally at the site of the upcoming fall conference.
- b. A meeting is held in conjunction with the fall conference.
- c. A meeting is held in the winter at the site of the upcoming spring conference.
- d. A meeting is held in conjunction with the spring conference.
- e. A transition meeting is held in late May or June.

Executive Board meetings are held at the call of the president or by a petition of four or more members of the Executive Board. The President of the Association shall preside at Board meetings. Normally, committee chairs are included in Executive Board meetings. Meetings are public and open to the membership. Other individuals may be invited subject to approval from the President.

7.2 Annual Business Meetings

The Association shall have two meetings of the Association each year and they shall be designated as annual business meetings. One shall be held at the fall conference and the other at the spring conference. Notice of the annual meetings shall be announced to all members at least thirty (30) days in advance of the meeting. The normal business is conducted during the conference.

7.3 Committee Meetings

Unless otherwise directed by the President of the Association, committees may meet for the sole purpose of conducting Association business. The committee chair and the president, in accordance with the approved budget of the committee, shall establish the meeting location(s) and number of meetings. The committee

chair or his/her designee shall preside at committee meetings. The President serves as an ex-officio member on all committees.